COUNTY GOVERNMENT OF MERU

OFFICE OF THE COUNTY PUBLIC SERVICE BOARD

Email: adminmerucpsb@meru.go.ke *Meru County Headquarters*
When replying please quote *P.O Box 109-60200, MERU*

INTERNAL ADVERTISEMENT

The County Government of Meru wishes to internally fill the posts in the departments of health services and Agriculture indicated below with competent, self-driven, experienced and qualified staff working in the departments of Health Services and Department of Agriculture, Livestock & Fisheries in the County Government of Meru for the following positions on pursuant to Article 176 of the Constitution of Kenya and Section 59 (1) of County Government Act. No.17 of 2012 in respect to appointments to all offices in the county public service.

How to Apply:

1. Details of the qualifications and requirements can be obtained from the Meru County Website www.meru.go.ke.

Important information to all Applicants:

- Details for all the posts are also available in our recruitment portal.
- All applications will be done through our recruitment portal merucountypublicserviceboard.or.ke
- The applications deadline will be on **Tuesday 13th January 2026 at 5:00 pm.**
- Canvassing in any form will lead to automatic disqualification.
- Only shortlisted candidates will be contacted.
- Shortlisted candidates shall be required to produce originals of their National Identity Card, academic and professional certificates and other relevant documents during interviews.
- It is a criminal offence to present fake certificates/documents.

The Secretary/C.E.O,
Meru County Public Service Board
P.O. BOX 109-60200 Meru.

DEPARTMENT OF HEALTH SERVICES

1. MCPSB/INT/001/12/2025: DEPUTY/ DIRECTOR MEDICAL SERVICES/MEDICAL SPECIALIST I (22 posts) JG 'Q/R'

Duties and Responsibilities

Duties and Responsibilities at this level will entail: - performing complex and advanced clinical patient management in area of specialization including:- Internal Medicine , Obstetrics and Gynecology, General Surgery, ENT Surgery, Ophthalmology, Psychiatry, Anesthesia, Pediatrics, Pathology, Radiology, Public Health, or other specialties recognized by the Board; coordinating training,, coaching, and mentoring of health personnel; managing health stores including essential medicines and /or plant and equipment; managing health stores including essential medicines and /or plant and equipment; managing larger facilities; developing intervention activities or programs for the management of diseases and conditions; developing medical standard operating procedures (SOPs) and protocols; developing training curricular and syllabi in collaboration with training institutions; coordinating emergency response and clinical care, coordinating health projects and programs , managing health information systems, carrying out health surveys and research, and monitoring the provision of forensic medico-legal services.

Requirements for appointment

For appointment to this grade, an officer must have;

i. Serving as Medical Officer or Senior Medical officer in the department of Health Services.
ii. Bachelor of Medicine and Bachelor of Surgery (M.B Ch.B) degree from an institution recognized by Medical Practitioners and Dentists Board in kenya.
iii. Master's degree in any of the following fields; Medicine, Anesthesia, Cardiothoracic Surgery, Dermatology, Ear, Nose and Throat, Otorhinolaryngology, family medicine, General Surgery, Geriatrics, Internal Medicine, Microbiology, Neurosurgery, Obstetrics and Gynecology, Occupational medicine, Ophthalmology, orthopedic surgery, Pediatrics and Child Health, Palliative Medicine, Pathology, Plastic and Reconstructive surgery, Psychiatry, Public Health, Radiology, Health systems, Management, Health Economics, Health Informatics, Epidemiology, Global Health Policy, Public Health Microbiology and emerging infectious diseases, Biostatistics, or equivalent qualification from an institution recognized by the medical practitioners and dentists board in Kenya.
iv. Certificate of registration by the medical practitioners and dentists board.
v. Valid practicing license from medical practitioners and dentists board.
vi. Certificate in Strategic Leadership Development Programme lasting not less than six (6) weeks from a recognized institution in kenya.
vii. Certificate in computer application skills from a recognized institution and;
viii. Demonstrated professional competence and managerial capability as reflected in work performance and results.

2. MCPSB/INT/002/12/2025: DEPUTY DIRECTOR OF DENTAL SERVICES/ SENIOR DENTAL SPECIALIST, JOB GROUP 'Q/R' (2 POSTS)

Duties and Responsibilities

Duties and Responsivities at this level will entail:- providing clinical services in any of the following areas of specialty; pediatric dentistry, periodontology, maxillofacial surgery, prosthodontics, oral medicine /oral pathology, orthodontics, oral and maxillofacial radiology, community & preventive dentistry, biomaterials, interpreting dental health guidelines, strategies implementing programs, providing consultancy services in dental health in health facilities, identifying arears of research and carrying out research in dental health, providing guidance training and coaching of dental staff and other health workers, initiating development of a dental health information system, coordinating submission of dental reports, ensuring hospital units are functioning and managing staff performance reports in dental health services.

Requirements for appointment

For appointment to this grade, an officer must have;

Serving as Dental Officer or Senior Dental officer in the department of Health Services.

i. Bachelors of Dental Surgery degree or any other equivalent qualification from an institution recognized by medical practitioners and dentists board in Kenya.
ii. Master of dental surgery degree in any of the following discipline:- pediatric dentistry, periodontology, oral and maxillofacial surgery, prosthodontics, dental biomaterials, oral medicine and oral pathology, dental anesthesia, forensic odontology, restorative dentistry, endodontics, oral implantology, orthodontics, aesthetic dentistry, oral and maxillofacial/ dental radiology and community dentistry or any other equivalent qualification from a recognized by the medical practitioners and dentists board in Kenya.
iii. Certificate of registration by the medical practitioners and dentists board.
iv. Valid practicing license from medical practitioners and dentists board.
v. Certificate in Strategic Leadership Development Programme lasting not less than six (6) weeks from a recognized institution in Kenya.
vi. Certificate in computer application skills from a recognized institution and;
vii. Demonstrated professional competence and managerial capability as reflected in work performance and results.

3. MCPSB/INT/003/12/2025: SENIOR REGISTERED NURSE- NEPHROLOGY SPECIALISTS, JOB GROUP 'L' (12 POSTS)

(a) Duties and Responsibilities

Duties and responsibilities at this level will entail: assessing, planning, implementing nursing interventions and evaluating patient's outcomes; providing, appropriate healthcare service including Integrated Management of Childhood, Illnesses (IMCI), Integrated Management of Adolescents and Adulthood illnesses, (IMAI), immunization and reproductive health; providing health education and, counselling to patients/clients and community on identified health needs; referring, patients and clients appropriately; facilitating patients' admission and initiating, discharge plans; maintaining records on patients/clients health condition and care;, ensuring tidy

and safe clinical environment; conducting home visits; conducting, nursing teaching and assessment of nursing staff and students; evaluating, healthcare outcomes on patients/clients and preparing individualized report; conducting assessment of school ' health needs; planning, implementing interventions and preparing periodic reports; conducting occupational health needs assessment and making appropriate recommendations; managing a health service delivery unit; ensuring effective utilization and safety of assigned medical supplies
and equipment; and implementing recommendations of research findings for improvement of nursing care.

(b) Requirements for Appointment
For appointment to this grade, an officer must have:
(i) Served in the grade of Registered Nurse II or Registered Nurse I in the department of health services.
(ii) Diploma in any of the following disciplines: Kenya Registered Community Health Nursing, Kenya Registered Nursing, Kenya Registered Midwifery, Kenya Registered Nursing/Midwifery or Kenya Registered Nursing/Mental Health and Psychiatry from a recognized institution in Kenya;
(iii)Must have a Higher Diploma in nephrology from a recognized institution in Kenya.
(iv) Registration Certificate issued by the Nursing Council of Kenya;
(v) valid practicing license from the Nursing Council of Kenya;
(vi) Certificate in computer application skills from a recognized institution; and
(vii) shown merit and ability as reflected in work performance and results.

4. MCPSB/INT/004/12/2025: SENIOR REGISTERED NURSE- ONCOLOGY SPECIALISTS, JOB GROUP 'L' (6 POSTS)

(a) Duties and Responsibilities
Duties and responsibilities at this level will entail: assessing, planning, implementing nursing interventions and evaluating patient's outcomes; providing, appropriate healthcare service including Integrated Management of Childhood, Illnesses (IMCI), Integrated Management of Adolescents and Adulthood illnesses, (IMAI), immunization and reproductive health; providing health education and, counselling to patients/clients and community on identified health needs; referring, patients and clients appropriately; facilitating patients' admission and initiating, discharge plans; maintaining records on patients/clients health condition and care;, ensuring tidy and safe clinical environment; conducting home visits; conducting, nursing teaching and assessment of nursing staff and students; evaluating, healthcare outcomes on patients/clients and preparing individualized report; conducting assessment of school ' health needs; planning, implementing interventions and preparing periodic reports; conducting occupational health needs assessment and making appropriate recommendations; managing a health service delivery unit; ensuring effective utilization and safety of assigned medical supplies and equipment; and implementing recommendations of research findings for improvement of nursing care.

(b) Requirements for Appointment
For appointment to this grade, an officer must have:
(i) Served in the grade of Registered Nurse II or Registered Nurse I in the department of health services.

(ii) Diploma in any of the following disciplines: Kenya Registered Community Health Nursing, Kenya Registered Nursing, Kenya Registered Midwifery, Kenya Registered Nursing/Midwifery or Kenya Registered Nursing/Mental Health and Psychiatry from a recognized institution;
(iii)Must have a Higher Diploma in oncology from a recognized institution in Kenya.
(iv) Registration Certificate issued by the Nursing Council of Kenya;
(v) valid practising license from the Nursing Council of Kenya;
(vi) Certificate in computer application skills from a recognized institution; and
(vii) shown merit and ability as reflected in work performance and results.

5. MCPSB/INT/005/12/2025: SENIOR REGISTERED NURSE - PAEDIATRIC CARE SPECIALIST JOB GROUP 'L' (7 POSTS)

(a) Duties and Responsibilities
Duties and responsibilities at this level will entail: assessing, planning, implementing nursing interventions and evaluating patient's outcomes; providing, appropriate healthcare service including Integrated Management of Childhood, Illnesses (IMCI), Integrated Management of Adolescents and Adulthood illnesses, (IMAI), immunization and reproductive health; providing health education and, counselling to patients/clients and community on identified health needs; referring, patients and clients appropriately; facilitating patients' admission and initiating, discharge plans; maintaining records on patients/clients health condition and care;, ensuring tidy and safe clinical environment; conducting home visits; conducting, nursing teaching and assessment of nursing staff and students; evaluating, healthcare outcomes on patients/clients and preparing individualized report; conducting assessment of school ' health needs; planning, implementing interventions and preparing periodic reports; conducting occupational health needs assessment and making appropriate recommendations; managing a health service delivery unit; ensuring effective utilization and safety of assigned medical supplies and equipment; and implementing recommendations of research findings for improvement of nursing care.

(b) Requirements for Appointment
For appointment to this grade, an officer must have:
(i) Served in the grade of Registered Nurse II or Registered Nurse I in the department of health services.
(ii) Diploma in any of the following disciplines: Kenya Registered Community Health Nursing, Kenya Registered Nursing, Kenya Registered Midwifery, Kenya Registered Nursing/Midwifery or Kenya Registered Nursing/Mental Health and Psychiatry from a recognized institution in kenya;
(iii)Must have a Higher Diploma in pediatric critical care from a recognized institution in Kenya.
(iv) Registration Certificate issued by the Nursing Council of Kenya;
(v) valid practicing license from the Nursing Council of Kenya;
(vi) Certificate in computer application skills from a recognized institution; and
(vii) shown merit and ability as reflected in work performance and results.

6. MCPSB/INT/006/12/2025: SENIOR REGISTERED NURSE- WOUND STOMA CARE SPECIALIST JOB GROUP 'L' (1 POST)

(a) Duties and Responsibilities

Duties and responsibilities at this level will entail: assessing, planning, implementing nursing interventions and evaluating patient's outcomes; providing, appropriate healthcare service including Integrated Management of Childhood, Illnesses (IMCI), Integrated Management of Adolescents and Adulthood illnesses, (IMAI), immunization and reproductive health; providing health education and, counselling to patients/clients and community on identified health needs; referring, patients and clients appropriately; facilitating patients' admission and initiating, discharge plans; maintaining records on patients/clients health condition and care;, ensuring tidy and safe clinical environment; conducting home visits; conducting, nursing teaching and assessment of nursing staff and students; evaluating, healthcare outcomes on patients/clients and preparing individualized report; conducting assessment of school ' health needs; planning, implementing interventions and preparing periodic reports; conducting occupational health needs assessment and making appropriate recommendations; managing a health service delivery unit; ensuring effective utilization and safety of assigned medical supplies and equipment; and implementing recommendations of research findings for improvement of nursing care.

(b) Requirements for Appointment

For appointment to this grade, an officer must have:
(i) Served in the grade of Registered Nurse II or Registered Nurse I in the department of health services.
(ii) Diploma in any of the following disciplines: Kenya Registered Community Health Nursing, Kenya Registered Nursing, Kenya Registered Midwifery, Kenya Registered Nursing/Midwifery or Kenya Registered Nursing/Mental Health and Psychiatry from a recognized institution in kenya;
(iii)Must have a Higher Diploma in wound stoma care, from a recognized institution in Kenya.
(iv) Registration Certificate issued by the Nursing Council of Kenya;
(v) valid practising license from the Nursing Council of Kenya;
(vi) Certificate in computer application skills from a recognized institution; and
(vii) shown merit and ability as reflected in work performance and results.

7. MCPSB/INT/007/12/2025: SENIOR REGISTERED NURSE - COUNSELLING PSYCHOLOGY SPECIALIST JOB GROUP 'L' (1 POST)

(a) Duties and Responsibilities

Duties and responsibilities at this level will entail: assessing, planning, implementing nursing interventions and evaluating patient's outcomes; providing, appropriate healthcare service including Integrated Management of Childhood, Illnesses (IMCI), Integrated Management of Adolescents and Adulthood illnesses, (IMAI), immunization and reproductive health; providing health education and, counselling to patients/clients and community on identified health needs; referring, patients and clients appropriately; facilitating patients' admission and initiating, discharge plans; maintaining records on patients/clients health condition and care;, ensuring tidy and safe clinical environment; conducting home visits; conducting, nursing teaching and assessment of nursing staff and students; evaluating, healthcare outcomes on patients/clients and

preparing individualized report; conducting assessment of school ' health needs; planning, implementing interventions and preparing periodic reports; conducting occupational health needs assessment and making appropriate recommendations; managing a health service delivery unit; ensuring effective utilization and safety of assigned medical supplies and equipment; and implementing recommendations of research findings for improvement of nursing care.

(b) Requirements for Appointment

For appointment to this grade, an officer must have:

(i) Served in the grade of Registered Nurse II or Registered Nurse I in the department of health services.

(ii) Diploma in any of the following disciplines: Kenya Registered Community Health Nursing, Kenya Registered Nursing, Kenya Registered Midwifery, Kenya Registered Nursing/Midwifery or Kenya Registered Nursing/Mental Health and Psychiatry from a recognized institution in Kenya;

(iii)Must have a Higher Diploma in Counselling Psychology, from a recognized institution in Kenya.

(iv) Registration Certificate issued by the Nursing Council of Kenya;

(v) valid practicing license from the Nursing Council of Kenya;

(vi) Certificate in computer application skills from a recognized institution in Kenya; and

(vii) shown merit and ability as reflected in work performance and results.

8. MCPSB/INT/008/12/2025: SENIOR REGISTERED NURSE -CRITICAL CARE NURSING SPECIALIST JOB GROUP 'L' (1 POST)

(a) Duties and Responsibilities

Duties and responsibilities at this level will entail: assessing, planning, implementing nursing interventions and evaluating patient's outcomes; providing, appropriate healthcare service including Integrated Management of Childhood, Illnesses (IMCI), Integrated Management of Adolescents and Adulthood illnesses, (IMAI), immunization and reproductive health; providing health education and, counselling to patients/clients and community on identified health needs; referring, patients and clients appropriately; facilitating patients' admission and initiating, discharge plans; maintaining records on patients/clients health condition and care;, ensuring tidy and safe clinical environment; conducting home visits; conducting, nursing teaching and assessment of nursing staff and students; evaluating, healthcare outcomes on patients/clients and preparing individualized report; conducting assessment of school ' health needs; planning, implementing interventions and preparing periodic reports; conducting occupational health needs assessment and making appropriate recommendations; managing a health service delivery unit; ensuring effective utilization and safety of assigned medical supplies and equipment; and implementing recommendations of research findings for improvement of nursing care.

(b) Requirements for Appointment

For appointment to this grade, an officer must have:

(i) Served in the grade of Registered Nurse II or Registered Nurse I in the department of health services.

(ii) Diploma in any of the following disciplines: Kenya Registered Community Health Nursing, Kenya Registered Nursing, Kenya Registered Midwifery, Kenya Registered Nursing/Midwifery or Kenya Registered Nursing/Mental Health and Psychiatry from a recognized institution in kenya;
(iii)Must have a Higher Diploma in; critical care nursing, from a recognized institution in Kenya.
(iv) Registration Certificate issued by the Nursing Council of Kenya;
(v) valid practicing license from the Nursing Council of Kenya;
(vi) Certificate in computer application skills from a recognized institution in Kenya; and
(vii) shown merit and ability as reflected in work performance and results.

9. MCPSB/INT/009/12/2025: SENIOR REGISTERED NURSE - OPTHAMOLOGY SPECIALIST JOB GROUP 'L' (4 POSTS)

(a) Duties and Responsibilities
Duties and responsibilities at this level will entail: assessing, planning, implementing nursing interventions and evaluating patient's outcomes; providing, appropriate healthcare service including Integrated Management of Childhood, Illnesses (IMCI), Integrated Management of Adolescents and Adulthood illnesses, (IMAI), immunization and reproductive health; providing health education and, counselling to patients/clients and community on identified health needs; referring, patients and clients appropriately; facilitating patients' admission and initiating, discharge plans; maintaining records on patients/clients health condition and care;, ensuring tidy and safe clinical environment; conducting home visits; conducting, nursing teaching and assessment of nursing staff and students; evaluating, healthcare outcomes on patients/clients and preparing individualized report; conducting assessment of school ' health needs; planning, implementing interventions and preparing periodic reports; conducting occupational health needs assessment and making appropriate recommendations; managing a health service delivery unit; ensuring effective utilization and safety of assigned medical supplies and equipment; and implementing recommendations of research findings for improvement of nursing care.

(b) Requirements for Appointment
For appointment to this grade, an officer must have:
(i) Served in the grade of Registered Nurse II or Registered Nurse I in the department of health services.
(ii) Diploma in any of the following disciplines: Kenya Registered Community Health Nursing, Kenya Registered Nursing, Kenya Registered Midwifery, Kenya Registered Nursing/Midwifery or Kenya Registered Nursing/Mental Health and Psychiatry from a recognized institution in Kenya;
(iii)Must have a Higher Diploma in ophthalmology, from a recognized institution in kenya.
(iv) Registration Certificate issued by the Nursing Council of Kenya;
(v) valid practicing license from the Nursing Council of Kenya;
(vi) Certificate in computer application skills from a recognized institution; and
(vii) shown merit and ability as reflected in work performance and results.

10. MCPSB/INT/010/12/2025: SENIOR REGISTERED NURSE - PERI-OPERATIVE SPECIALIST JOB GROUP 'L' (3 POSTS)

(a) Duties and Responsibilities

Duties and responsibilities at this level will entail: assessing, planning, implementing nursing interventions and evaluating patient's outcomes; providing, appropriate healthcare service including Integrated Management of Childhood, Illnesses (IMCI), Integrated Management of Adolescents and Adulthood illnesses, (IMAI), immunization and reproductive health; providing health education and, counselling to patients/clients and community on identified health needs; referring, patients and clients appropriately; facilitating patients' admission and initiating, discharge plans; maintaining records on patients/clients health condition and care;, ensuring tidy and safe clinical environment; conducting home visits; conducting, nursing teaching and assessment of nursing staff and students; evaluating, healthcare outcomes on patients/clients and preparing individualized report; conducting assessment of school ' health needs; planning, implementing interventions and preparing periodic reports; conducting occupational health needs assessment and making appropriate recommendations; managing a health service delivery unit; ensuring effective utilization and safety of assigned medical supplies and equipment; and implementing recommendations of research findings for improvement of nursing care.

(b) Requirements for Appointment

For appointment to this grade, an officer must have:
(i) Served in the grade of Registered Nurse II or Registered Nurse I in the department of health services.
(ii) Diploma in any of the following disciplines: Kenya Registered Community Health Nursing, Kenya Registered Nursing, Kenya Registered Midwifery, Kenya Registered Nursing/Midwifery or Kenya Registered Nursing/Mental Health and Psychiatry from a recognized institution;
(iii)Must have a Higher Diploma in peri operative nursing from a recognized institution in Kenya.
(iv) Registration Certificate issued by the Nursing Council of Kenya;
(v) valid practicing license from the Nursing Council of Kenya;
(vi) Certificate in computer application skills from a recognized institution in kenya; and
(vii) shown merit and ability as reflected in work performance and results.

11. MCPSB/INT/011/12/2025: SENIOR REGISTERED NURSE - PSYCHIATRY SPECIALIST JOB GROUP 'L' (1 POST)

(a) Duties and Responsibilities

Duties and responsibilities at this level will entail: assessing, planning, implementing nursing interventions and evaluating patient's outcomes; providing, appropriate healthcare service including Integrated Management of Childhood, Illnesses (IMCI), Integrated Management of Adolescents and Adulthood illnesses, (IMAI), immunization and reproductive health; providing health education and, counselling to patients/clients and community on identified health needs; referring, patients and clients appropriately; facilitating patients' admission and initiating, discharge plans; maintaining records on patients/clients health condition and care;, ensuring tidy and safe clinical environment; conducting home visits; conducting, nursing teaching and assessment of nursing staff and students; evaluating, healthcare outcomes on patients/clients and

preparing individualized report; conducting assessment of school ' health needs; planning, implementing interventions and preparing periodic reports; conducting occupational health needs assessment and making appropriate recommendations; managing a health service delivery unit; ensuring effective utilization and safety of assigned medical supplies and equipment; and implementing recommendations of research findings for improvement of nursing care.

(b) Requirements for Appointment

For appointment to this grade, an officer must have:
(i) Served in the grade of Registered Nurse II or Registered Nurse I in the department of health services.
(ii) Diploma in any of the following disciplines: Kenya Registered Community Health Nursing, Kenya Registered Nursing, Kenya Registered Midwifery, Kenya Registered Nursing/Midwifery or Kenya Registered Nursing/Mental Health and Psychiatry from a recognized institution;
(iii)Must have a Higher Diploma in Psychiatry nursing from a recognized institution in Kenya.
(iv) Registration Certificate issued by the Nursing Council of Kenya;
(v) valid practicing license from the Nursing Council of Kenya;
(vi) Certificate in computer application skills from a recognized institution; and
(vii) shown merit and ability as reflected in work performance and results.

12. MCPSB/INT/012/12/2025: SENIOR REGISTERED CLINICAL OFFICER-ANESTHETIST JG 'L' (3 POSTS)

Duties and Responsibility

Duties and responsibilities at this level will include: implementing Community Health Care activities in liaison with other health workers; history taking, examining, diagnosing, treating and managing diseases and conditions in an outpatient or inpatient health facility; sensitizing patients and clients on preventive and promotive health; providing clinical outreach and school health services; coaching and mentoring students on attachment; carrying out surgical procedures as per training and skill; guiding and counseling patients, clients and staff on health issues; assessing, preparing and presenting medico-legal reports; leading and organizing health management teams and convening health management committee meetings at level 2 health facilities; conducting ward rounds, reviewing and making appropriate referrals; carrying out surgical procedures as per training and skill; offering specialized clinical services including and not limited in area of specialization; and collecting and compiling clinical data.

For appointment to this grade, an officer must have: -

i. Served for at least three (3) years in the grade of Registered Clinical Officer I or Registered Clinical Officer II in the department of services.
ii. Must have a Higher National Diploma in Clinical Medicine in; anesthesia from a recognized institution in kenya.
iii. Shown professional competence and administrative ability in managing and rendering
iv. clinical services at that level.

13. MCPSB/INT/013/12/2025: SENIOR REGISTERED CLINICAL OFFICER – CHILD HEALTH AND PEDIATRICS JG 'L' (3 posts)

Duties and Responsibility

Duties and responsibilities at this level will include: implementing Community Health Care activities in liaison with other health workers; history taking, examining, diagnosing, treating and managing diseases and conditions in an outpatient or inpatient health facility; sensitizing patients and clients on preventive and promotive health; providing clinical outreach and school health services; coaching and mentoring students on attachment; carrying out surgical procedures as per training and skill; guiding and counseling patients, clients and staff on health issues; assessing, preparing and presenting medico-legal reports; leading and organizing health management teams and convening health management committee meetings at level 2 health facilities; conducting ward rounds, reviewing and making appropriate referrals; carrying out surgical procedures as per training and skill; offering specialized clinical services including and not limited in area of specialization; and collecting and compiling clinical data.

For appointment to this grade, an officer must have: -

i. Served for at least three (3) years in the grade of Registered Clinical Officer I or Registered Clinical Officer II in the department of health services.
ii. Must have a Higher National Diploma in Clinical Medicine in Child Health & Pediatrics, from a recognized institution in Kenya and;
iii. Shown professional competence and administrative ability in managing and rendering clinical services at that level.

14. MCPSB/INT/014/12/2025: SENIOR REGISTERED CLINICAL OFFICER – DERMATOLOGY & VENERAL DISEASES JG 'L' (1 post)

Duties and Responsibility

Duties and responsibilities at this level will include: implementing Community Health Care activities in liaison with other health workers; history taking, examining, diagnosing, treating and managing diseases and conditions in an outpatient or inpatient health facility; sensitizing patients and clients on preventive and promotive health; providing clinical outreach and school health services; coaching and mentoring students on attachment; carrying out surgical procedures as per training and skill; guiding and counseling patients, clients and staff on health issues; assessing, preparing and presenting medico-legal reports; leading and organizing health management teams and convening health management committee meetings at level 2 health facilities; conducting ward rounds, reviewing and making appropriate referrals; carrying out surgical procedures as per training and skill; offering specialized clinical services including and not limited in area of specialization; and collecting and compiling clinical data.

For appointment to this grade, an officer must have: -

i. Served for at least three (3) years in the grade of Registered Clinical Officer I or Registered Clinical Officer II in the department of health services.
ii. Must have a Higher National Diploma in Clinical Medicine in Dermatology & Venerology Diseases from a recognized institution in Kenya and
iii. Shown professional competence and administrative ability in managing and rendering

clinical services at that level.

15. MCPSB/INT/015/12/2025: SENIOR REGISTERED CLINICAL OFFICER – EAR, NOSE, THROAT SPECIALIST JG 'L' (3 posts)

Duties and Responsibility

Duties and responsibilities at this level will include: implementing Community Health Care activities in liaison with other health workers; history taking, examining, diagnosing, treating and managing diseases and conditions in an outpatient or inpatient health facility; sensitizing patients and clients on preventive and promotive health; providing clinical outreach and school health services; coaching and mentoring students on attachment; carrying out surgical procedures as per training and skill; guiding and counseling patients, clients and staff on health issues; assessing, preparing and presenting medico-legal reports; leading and organizing health management teams and convening health management committee meetings at level 2 health facilities; conducting ward rounds, reviewing and making appropriate referrals; carrying out surgical procedures as per training and skill; offering specialized clinical services including and not limited in area of specialization; and collecting and compiling clinical data.

For appointment to this grade, an officer must have: -

i. Served for at least three (3) years in the grade of Registered Clinical Officer I or Registered Clinical Officer II in the department of services.
ii. Must have a Higher National Diploma in Clinical Medicine in ENT, from a recognized institution in Kenya and
iii. Shown professional competence and administrative ability in managing and rendering clinical services at that level.

16. MCPSB/INT/016/12/2025: SENIOR REGISTERED CLINICAL OFFICER – LUNG & SKIN DISEASE JG 'L' (1 post)

Duties and Responsibility

Duties and responsibilities at this level will include: implementing Community Health Care activities in liaison with other health workers; history taking, examining, diagnosing, treating and managing diseases and conditions in an outpatient or inpatient health facility; sensitizing patients and clients on preventive and promotive health; providing clinical outreach and school health services; coaching and mentoring students on attachment; carrying out surgical procedures as per training and skill; guiding and counseling patients, clients and staff on health issues; assessing, preparing and presenting medico-legal reports; leading and organizing health management teams and convening health management committee meetings at level 2 health facilities; conducting ward rounds, reviewing and making appropriate referrals; carrying out surgical procedures as per training and skill; offering specialized clinical services including and not limited in area of specialization; and collecting and compiling clinical data.

For appointment to this grade, an officer must have:-

i. Served for at least three (3) years in the grade of Registered Clinical Officer I or Registered Clinical Officer II in the department of health services.

ii. Must have a Higher National Diploma in Clinical Medicine in Lung & Skin Diseases from a recognized institution in Kenya and
iii. Shown professional competence and administrative ability in managing and rendering clinical services at that level.

17. MCPSB/INT/017/12/2025: SENIOR REGISTERED CLINICAL OFFICER – MENTAL HEALTH & PSYCHIATRY JG 'L' (1 post)

Duties and Responsibility
Duties and responsibilities at this level will include: implementing Community Health Care activities in liaison with other health workers; history taking, examining, diagnosing, treating and managing diseases and conditions in an outpatient or inpatient health facility; sensitizing patients and clients on preventive and promotive health; providing clinical outreach and school health services; coaching and mentoring students on attachment; carrying out surgical procedures as per training and skill; guiding and counseling patients, clients and staff on health issues; assessing, preparing and presenting medico-legal reports; leading and organizing health management teams and convening health management committee meetings at level 2 health facilities; conducting ward rounds, reviewing and making appropriate referrals; carrying out surgical procedures as per training and skill; offering specialized clinical services including and not limited in area of specialization; and collecting and compiling clinical data.

For appointment to this grade, an officer must have: -
i. Served for at least three (3) years in the grade of Registered Clinical Officer I or Registered Clinical Officer II in the department of services.
ii. Must have a Higher National Diploma in Clinical Medicine in Mental Health & Psychiatry from a recognized institution in Kenya and
iii. Shown professional competence and administrative ability in managing and rendering clinical services at that level.

18. MCPSB/INT/018/12/2025: SENIOR REGISTERED CLINICAL OFFICER – OPTHAMOLOGY JG 'L' (2 posts)

Duties and Responsibility
Duties and responsibilities at this level will include: implementing Community Health Care activities in liaison with other health workers; history taking, examining, diagnosing, treating and managing diseases and conditions in an outpatient or inpatient health facility; sensitizing patients and clients on preventive and promotive health; providing clinical outreach and school health services; coaching and mentoring students on attachment; carrying out surgical procedures as per training and skill; guiding and counseling patients, clients and staff on health issues; assessing, preparing and presenting medico-legal reports; leading and organizing health management teams and convening health management committee meetings at level 2 health facilities; conducting ward rounds, reviewing and making appropriate referrals; carrying out surgical procedures as per training and skill; offering specialized clinical services including and not limited in area of specialization; and collecting and compiling clinical data.

For appointment to this grade, an officer must have: -

i. Served for at least three (3) years in the grade of Registered Clinical Officer I or Registered Clinical Officer II in the department of health services.
ii. Must have a Higher National Diploma in Clinical Medicine in Ophthalmology from a recognized institution in Kenya and
iii. Shown professional competence and administrative ability in managing and rendering clinical services at that level.

19. MCPSB/INT/019/12/2025: SENIOR REGISTERED CLINICAL OFFICER – REPRODUCTIVE HEALTH JG 'L' (1 post)

Duties and Responsibility

Duties and responsibilities at this level will include: implementing Community Health Care activities in liaison with other health workers; history taking, examining, diagnosing, treating and managing diseases and conditions in an outpatient or inpatient health facility; sensitizing patients and clients on preventive and promotive health; providing clinical outreach and school health services; coaching and mentoring students on attachment; carrying out surgical procedures as per training and skill; guiding and counseling patients, clients and staff on health issues; assessing, preparing and presenting medico-legal reports; leading and organizing health management teams and convening health management committee meetings at level 2 health facilities; conducting ward rounds, reviewing and making appropriate referrals; carrying out surgical procedures as per training and skill; offering specialized clinical services including and not limited in area of specialization; and collecting and compiling clinical data.

For appointment to this grade, an officer must have:-

i. Served for at least three (3) years in the grade of Registered Clinical Officer I or Registered Clinical Officer II in the department of health services.
ii. Must have a Higher National Diploma in Clinical Medicine in Reproductive Health, from a recognized institution in Kenya and
iii. Shown professional competence and administrative ability in managing and rendering clinical services at that level.

20. MCPSB/INT/020/12/2025: ACCOUNTANT II JOB GROUP 'J' (1 POST)

Duties and Responsibilities

This is the entry and training grade for non-professionals. An officer at this level will be responsible for performing a variety of accounting work of limited scope and under the guidance of a senior officer. Specifically, work will involve preparation and verification of vouchers in accordance with the laid down rules and regulations involving primary data entry and routine accounting work such as balancing of cashbooks, imprest and advances ledgers etc. The scope and complexity of work will increase with experience and training but the officer will still be under close guidance where new tasks are involved. He/she will be responsible for safe custody of records and assets under him /her.

(b) Requirements for Appointment

For appointment to the grade of Accountant II, Job Group 'J' a candidate must have the following qualification: -

A pass in part II of the Certified Public Accountants (CPA) Examination or it's recognized equivalent qualifications.

OR

Bachelor's degree in Commerce (Accounting or Finance option), Business Administration (Accounting option) from a recognized institution in Kenya or any other relevant equivalent qualification.

Personal Qualities

In addition to the above requirements, an officer must have the following qualities:

- Ability to get on well with the diverse workforce
- Good knowledge in the professional field of specialization.
- Good communication skills
- Ability to take instructions
- Good organizational and supervisory skills

Core Skills

- Team playing skills
- Accuracy
- Care for resources
- Manual dexterity
- Execution of instructions
- Interpersonal skills
- Analytical skills
- Records Management skills

21.MCPSB/INT/021/12/2025: ACCOUNTANT I, JOB GROUP 'K' (3 POSTS)

(a) Duties and Responsibilities

This will be the entry grade for professional Accountants. An officer at this level will be required to deal with accounting operations in an Accounting Unit or District Treasury. Work at this level will be subjected to occasional checks rather than close supervision. Specifically, work will involve verification of vouchers and committal documents in accordance with laid down rules and regulations; data capture, maintenance of primary records such as cashbooks, ledgers, vote books, registers and preparation of simple management reports e.g. imprest and expenditure returns etc. He/she will be responsible for the safe custody of Government records and assets under him/her, analysis of the below the line accounts and may be deployed as a cashier where duties will entail receiving duly processed payments and receipt vouchers; writing cheques and posting payments and receipt vouchers in the cash books; balancing and ruling of the cash books on daily basis; arranging for withdrawal of cash for office use and ensuring safety of the same at all times; extracting and providing cash liquidity analysis; ensuring security of cheques and cheque books; preparation of expenditure and Authority to Incur Expenditure (AIE) funding returns on quarterly basis at district treasury level; preparation of Appropriation In Aid (AIA) returns on quarterly basis at district treasury level; paying personal and merchant claims guided by cash balances in the cash books and treasury regulations; and receipting of all money due and payable to government.

(b) Requirements for Appointment
Direct Appointment
For direct appointment to this grade, a candidate must have a Bachelor's degree in Commerce (Accounting or Finance option) and passed Part II of the Certified Public Accountants (CPA) Examination
OR
Passed Part III of the Certified Public Accountants (K) Examination or its approved equivalent qualification in Kenya.

22. MCPSB/INT/022/12/2025: INFORMATION COMMUNICATION TECHNOLOGY OFFICER I, JOB GROUP 'J/K' (3 POSTS)

(a) Duties and Responsibilities
Duties and responsibilities at this level will include: installation and maintenance of computer systems; configuration of Local Area Network and Wide Area Network; developing and updating application systems; and carrying out systems analysis, design and programme specifications in liaison with users; carrying out repairs and maintenance of Information Communication Technology equipment and associated peripherals; drawing up hardware specifications for Information Communication Technology equipment; verification, validation and certification of Information Communication Technology equipment; and overseeing the process of configuration of new Information Communication Technology equipment.

(b) Requirements for Appointment
For appointment to this grade, a candidate must have a degree or diploma in any of the following fields: Computer Science/ Information Communication Technology or in Electronics/Electrical Engineering or any other equivalent qualification from a recognized institution in Kenya.

23. MCPSB/INT/023/12/2025: HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT OFFICER II, JOB GROUP 'J' (1 POST)

(a) Duties and Responsibilities
This will be the entry and training grade for this cadre. An officer at this level will perform a variety of human resource management and Development duties under the guidance and supervision of a senior officer.
Duties and responsibilities at this level will entail: - verifying information relating to recruitment, appointments, promotions, transfers and human resource management information systems; implementing human Resource management decisions within existing rules, regulations and procedures; collecting and collating data for assessing training needs; preparing training projections; and preparing agenda and minutes for Human Resource Advisory Committee.

(b) Requirements for Appointment
For appointment to this grade, a candidate must have:

i. Bachelor's degree in any of the following Social Sciences: -Human Resource, Sociology, Political Science/Government, Anthropology or any other relevant qualification from a recognized institution in Kenya; and

ii. Certificate in computer application skills from a recognized institution.

DEPARTMENT OF AGRICULTURE, LIVESTOCK DEVELOPMENT & FISHERIES.

24. MCPSB/INT/024/12/2025: DIRECTOR KAGURU AGRICULTURAL TRAINING CENTRE JOB GROUP 'R (3 YEAR CONTRACT)

The Director shall hold office for a term of 3 years from the date of his or her appointment and shall be eligible for reappointment for a further and final term of 3 years upon satisfactory performance.

Duties and Responsibilities;

The duties and responsibilities for the post are as guided by Kaguru ATC Act 2019.
(a) ensure day to day management of the Centre;
(b) monitor expenses and suggest cost effective measures;
(c) implement effective policies for all standard operational procedures;
(d) ensure prompt ordering and stocking of agricultural and office supplies;
(e) ensure maintenance of organized records;
(f) oversee training and induction of new employees; and
(g) supervise and evaluate all staff.

Requirements for Appointment;

The requirements for the post are as guided by the Kaguru ATC Act 2019 are;

For a appointment to the post a candidate must have a

(a) degree in Agriculture, Business Administration, Finance, Economics or other related field from a recognized University; and,
(b) At least 5 years relevant work experience.

ENDS